

# **The Central Massachusetts Track & Field Officials Association**

## **Revised By-Laws – Updated 10-14-21**

### ARTICLE I: NAME

The name of this not for profit is Central Massachusetts Track & Field Officials Association (CMT&FOA).

### ARTICLE II: MISSION STATEMENT

To provide certified officials and to encourage (competency, consistency and improvement) in officiating all phases of track and field athletics.

### ARTICLE III: MEMBERSHIP

1. Membership is open to all who are interested in officiating track and field athletics.
2. To become a member a person must submit an application, pay a \$10.00 application fee, and pass an entrance examination based on the current NFHS Rules book for Track and field and X-C, which is provided.
3. All members must pay Dues, complete the Arbiter Background Check, pay the MIAA Registration Fee, and review the NFHS Concussion Protocol on or after July 1st, but no later than August 20th, of each calendar year based on the public school fiscal year, which runs from July 1st to June 30th.
4. Annual dues will be based on the MIAA annually set fee for Spring/Winter Track season.
5. All members must annually attend at least one regular association meeting and officiate a meet supervised by the association. Failure to fulfill the requirements of membership may result in action by the Executive Board.
6. Membership in the CMT&FOA will consist of two categories.
  - a. Active members whose dues are current and are actively officiating.
  - b. Members whose dues are permanently waived and may or may not actively officiate.

### ARTICLE IV: OFFICERS

1. The officers shall be a President, Vice-President, and a Secretary, Treasurer/Equipment Manager, and Membership.
2. The officers shall be elected at the Annual Meeting, every other, for a term of 2 years.

### ARTICLE V: COMMITTEES

1. Executive Board
  - a. The Executive Board Shall consist of the three officers of the Association, past President, and three members of the Association.
  - b. The Executive Board shall:
    - i. Appoint officers of the Association to fill incomplete terms when vacancies occur.

- ii. Appoint a rules interpreter.
- iii. Conduct business of the Association between meetings.
- iv. Appoint a Legal Advisor.

2. Membership Committee

- a. There shall be a Membership Committee consisting of three members, appointed by the President to serve for two years.
- b. The President shall appoint the Membership Chair
- c. The membership committee and Membership Chair shall examine the qualifications of new applicants for membership and administer the entrance examination of the Association.
- d. Nominate active members for permanent, dues-waived, membership.

3. Nominating Committee

- a. There shall be a Nominating Committee consisting of five members chosen from the membership, appointed at the Spring Meeting. The President shall call the Nominating Committee together for the purpose of selecting a slate of officers, including a chairperson.
- b. The Nominating Committee shall present a slate of officers and three members to serve on the Executive Board, prior to the annual meeting.
- c. Additional nominations may be made from the floor.

4. Auditing Committee

- a. The three elected members of the Executive Board shall serve as the Auditing Committee.
- b. The Auditing Committee shall audit the Treasurer's books yearly and submit a report at the March Meeting.

ARTICLE VI: MEETINGS

1. There shall be three regular meetings each year. The Annual Meeting shall be held on the second Thursday in October, the others on the second Thursdays in December and March.
2. A special meeting may be called at the discretion of the president or upon written request of at least 10 members in good standing.
3. The membership shall be notified at least ten days in advance of all meetings.
4. 25% of members in good standing constitute a quorum, except when amendments to the By-Laws are voted.

ARTICLE VII: VOTING

1. Only members who are in good standing shall be permitted to vote.
2. All motions and elections shall require a majority of those regular members present and voting.
3. Standing rules may be voted on at any meeting.

ARTICLE VIII: FINANCES

1. Treasurer shall be paid in March, a yearly stipend approved by the membership.
2. The dues of each member shall be payable by July 1.
3. If dues are not paid by August 20<sup>th</sup>, a reminder shall be sent to those members by the Treasurer & Membership Chair.
4. Those members whose dues are not paid by the Annual meeting shall be deactivated.
5. Current dues must be paid to work at meets.
6. Members may be reinstated within 6 months by paying their delinquent dues and a 50% dues penalty. Any member not reinstated after 6 months may be accepted as a new member, upon re-application under the provisions of Article I, and payment of the 75% dues penalty.
7. Members may have their yearly dues waived by a majority vote at any meeting after nomination by the membership committee.
8. As a courtesy, members who communicate with the President or membership chair that they will be taking a pause from membership will not be assessed a delinquent penalty.

#### ARTICLE IX: UNIFORM

1. The uniform must be worn when officiating.
2. Uniform will consist of an official shirt, an official cap, khaki pants/shorts, and a Name Tag/ID.
3. It will be worn only when working as an official at meets.

#### ARTICLE X: AMENDMENTS

1. Proposed amendments to these By-Laws shall be sent to all members at least thirty days in advance of the next scheduled meeting setting forth the amendments in detail.
2. Amendment(s) shall be voted on only at scheduled or called meetings and shall require a two-thirds affirmative vote of those present and eligible to vote. Twenty-five percent of the members in good standing shall constitute a quorum for this purpose. Reference for current membership will be the CMT&FOA web site directory of current dues-paid members.